CEC'S POWERSCHOOL ON-LINE COURSE REGISTRATION INFORMATION 2022-2023

Grade 11 and 12 Registration opens Feb. 14th, 2022

PREPARATION FOR REGISTRATION

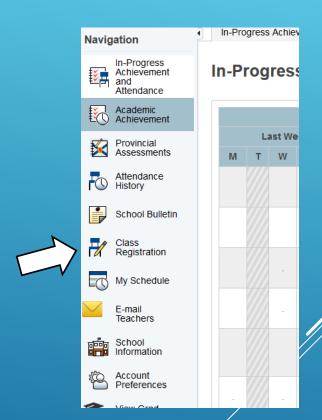
- Complete the worksheet and credit check sheet received in class
- Refer to pages 7 and 8 in the course selection guide for information about courses required to graduate
- Grade 11 students MUST have a minimum of 6 and maximum of 8 courses
- Grade 12 students just need to take the courses they need to fulfill graduation requirements.
- *Anyone wishing to participate in extra-curricular activities must take a minimum of 3 courses per semester.
- If you are going in to grade 12 and plan to finish all graduation requirements in Semester 1, please let Morgan in Student Services know before **March 29**th, we will try to make the courses fit.

PARENT/ STUDENT PORTAL

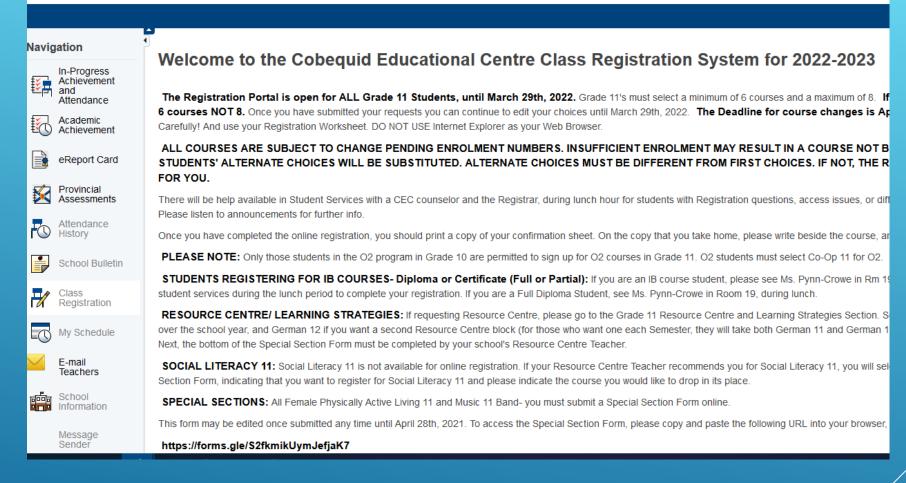
- If you don't have a Power School Portal Log In and password, please see Morgan in Student Services for parents, or Mrs. Campbell in Main Office for Students.
- Once access given, go to Power School Portal Link for student and parent



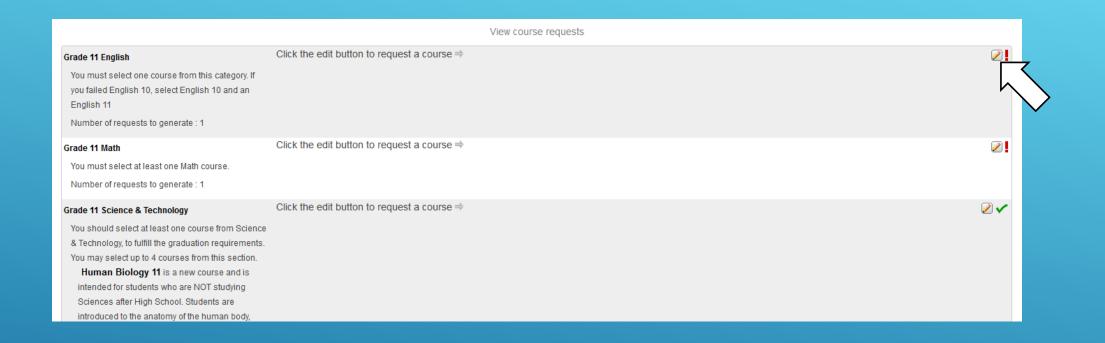
SELECT CLASS REGISTRATION ON THE LEFT



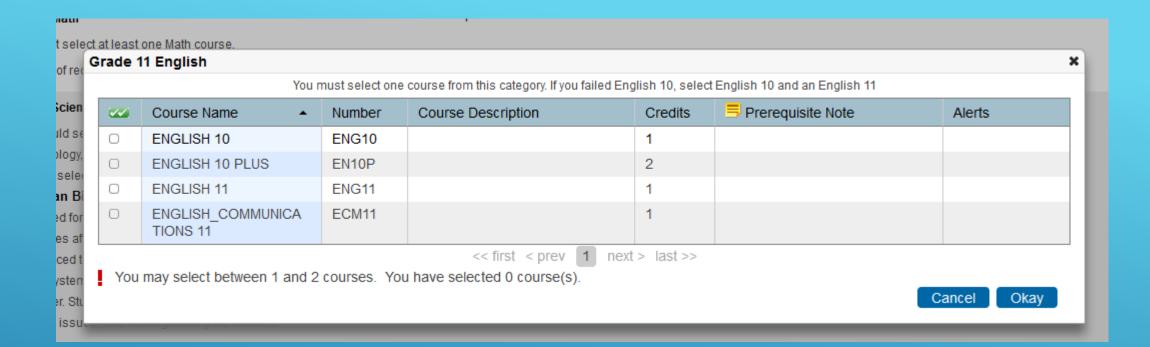




Once you see this, you are in the registration screen. Please read all instructions carefully. Scroll down to begin selections.



The first course you will choose is English. Click on the pencil on the right of Grade 11 English to do this.



- A box should pop up that looks like this. Choose the English you wish to take by putting a check in the box on the left, then click okay.
- Grade 10 English is listed there for anyone who failed English 10 in grade 10. (Choose grade 10 and 11 English.)
- If done correctly, a green check should appear by the pencil on the right.



- Follow the same steps to choose a Math, Canadian Content (for grade 11's),
 Global (for grade 12's), and all other courses.
- IB courses will not appear in the on-line registration
- Make sure that all red exclamation marks on the right have changed to green checks indicating you have selected proper courses

Grade 11 Alternate Choices

Click the edit button to request a course ⇒



When you are done choosing all courses, be sure to hit SUBMIT in the bottom right corner

 You will be able to go back and edit your choices until March 11th at 9AM. Just be sure to hit SUBMIT each time. After this date, you will have to go to Student Services to make changes.

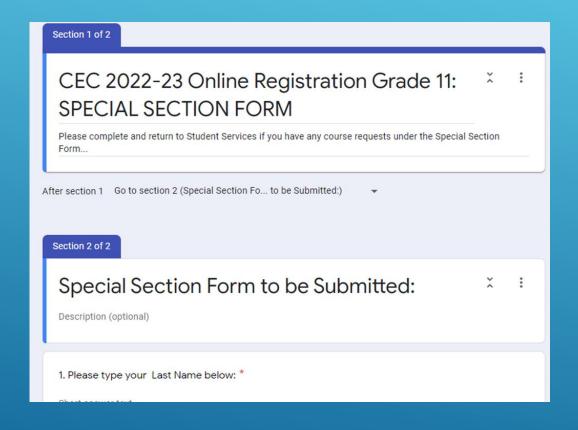
SPECIAL SECTION FORM

- You must complete the special section form if you are requesting any of the following courses:
 - Physically Active Living All Female
 - Resource Centre
 - Learning Strategies
 - Social Literacy 11
 - Music Band
 - If you are in grade 12 and want to complete all your courses in 1st semester, you must also fill out this form

To fill out the special section form, copy and paste the following URL into your internet browser (do NOT use internet explorer).

Grade 11 Special Section Form: https://forms.gle/fusWYezCytQZvtYZ8 Grade 12 Special Section Form: https://forms.gle/dwbxuyTZ3ua7htSE6

THE SPECIAL SECTION FORM LOOKS LIKE THIS...



NEED ASSISTANCE?

If you are having technical issues, or have questions about your registration and/or courses, stop by student services. Your counsellor or the registrar will help you out.